

DEPARTMENT OF THE ARMY  
 Omaha District, Corps of Engineers  
 106 South 15th Street  
 Omaha, Nebraska 68102-1618

:NOTICE: Failure to acknowledge :	Solicitation No. DACA45 02 R 0040
:all amendments may cause rejec- :	Date of Issue: 19 JUL 2002
:tion of the offer. See FAR :	<b>Date of Receiving Proposals:</b>
:52.215-1 of Section 00100 :	<b>19 AUG 2002</b>

Amendment No. 0001  
 22 July 2002

SUBJECT: **Amendment No. 0001** to Request for Proposal Solicitation Package for Design and Construction of the Medical/Dental Clinic, Schriever AFB, CO.  
**Solicitation No: DACA45 02 R 0040.**

TO: Prospective Offerors and Others Concerned

1. The specifications and drawings for subject project are hereby modified as follows (revise all specification indices, attachment lists, and drawing indices accordingly).

a. Specifications (New and/or Revised and Reissued). Delete and substitute or add specification pages as noted below. The substituted pages are revised and reissued with this amendment.

PAGES DELETED	PAGES SUBSTITUTED OR ADDED
Cover Page	<b>Cover Page</b> , (Note: This replacement only applies to Cover Page copies made directly from the advertised CD-ROM).
Entire Section 00100	<b>Entire Section 00100</b> (No content changes were made, reissued in portrait format.)
Entire Section 00110	<b>Entire Section 00110</b> (Reissued to revise Page Numbers that were out of sequence and a change was made to Para. 8.11 regarding a paragraph Ref.)
Heavy Wage, 7/05/2002 CO020012, Page 1-6	<b>Heavy Wage, 7/19/2002,</b> <b>CO020012, Page 1-6 (New Rates Issued)</b>

2. This amendment is a part of the proposing papers and its receipt shall be acknowledged on the Standard Form 1442. All other conditions and requirements of the request for proposal remain unchanged. If the proposals have been mailed prior to receiving this amendment, you will notify the office where proposals are received, in the specified manner, immediately of its receipt and of any changes in your proposal occasioned thereby.

a. Hand-Carried Proposals shall be delivered to the U.S. Army Corps of Engineers, Omaha District, Contracting Division (Room 301), 106 South 15th Street, Omaha, Nebraska 68102-1618.

b. Mailed Proposals shall be addressed as noted in Item 8 on Page 00010-1 of Standard Form 1442.

**3. Offers will be received until 1400 hours, local time at place of receiving proposals, 19 August 2002.**

Attachments:

Spec Pages listed in 1.a. above

U.S. Army Engineer District, Omaha  
Corps of Engineers  
106 South 15th Street  
Omaha, Nebraska 68102-1618

22 July 2002  
mrp/4413

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# **REQUEST FOR PROPOSAL**

## **DESIGN/BUILD CONTRACT FOR**

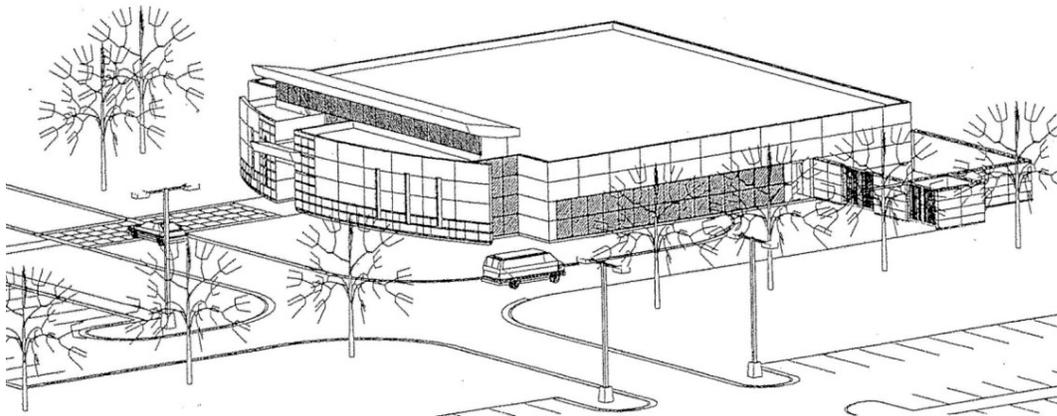
### **SOLICITATION NO. DACA45-02-R-0040**

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**MEDICAL/DENTAL CLINIC**

**PDC: 52320/GLEN 023001**

**SCHRIEVER AIR FORCE BASE, COLORADO**



**JULY 2002**



**AIR FORCE  
SPACE COMMAND**



**US ARMY CORPS OF ENGINEERS  
OMAHA DISTRICT**

SECTION 00100

INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS  
(July 2000, Revised April 2002)

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SECTION 00100

INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS

**1 DEFINITION OF "DESIGN-BUILD" PROCESS**

The "Design-Build Process is the procurement of a facility utilizing a Request for Proposal (RFP) to solicit for the design and construction of a facility by a single contractual entity. The contractual entity may be a "Design-Build" firm, or joint venture between an architect-engineer (A-E) and construction firm, or a construction management (CM) firm joint venture with an A-E and a construction firm.

**2 SOLICITATION RESTRICTIONS**

**2.1 GENERAL CONTRACTOR**

This solicitation is unrestricted (not limited to small business concerns).

**2.2 ESTIMATED DESIGN AND CONSTRUCTION COST.**

The estimated design and construction cost of this project is between \$2,500,000 and \$5,000,000.

**3 (FAR 52.217-5) EVALUATION OF OPTIONS (JUL 1990).**

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

**4 (FAR 52.211-2) AVAILABILITY OF SPECIFICATIONS LISTED IN THE DOD INDEX OF SPECIFICATIONS AND STANDARDS (DODISS) AND DESCRIPTIONS LISTED IN THE ACQUISITION MANAGEMENT SYSTEMS AND DATA REQUIREMENTS CONTROL LIST, DOD 5010.12-L (DEC 1999)**

Copies of specifications, standards, and data item descriptions cited in this solicitation may be obtained—

(a) From the ASSIST database via the Internet at <http://assist.daps.mil>; or

(b) By submitting a request to the—

Department of Defense Single Stock Point (DoDSSP)  
Building 4, Section D  
700 Robbins Avenue  
Philadelphia, PA 19111-5094  
Telephone (215) 697-2667/2179

Facsimile (215) 697-1462.

(End of provision)

**5 (FAR 52.215-1) INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION (MAY 2001)**

(a) *Definitions.* As used in this provision-

"Discussions" are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

"In writing," "writing," or "written" means any worded or numbered expression that can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

"Proposal modification" is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

"Proposal revision" is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

"Time," if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) *Amendments to solicitations.* If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) *Submission, modification, revision, and withdrawal of proposals.*

(1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show-

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

(iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;

(iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) *Submission, modification, revision, and withdrawal of proposals.*

(i) Offerors are responsible for submitting proposals, and any modifications or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.

(ii)(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and-

(1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(3) It is the only proposal received.

(B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.

(6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit

modifications in response to an amendment, or to correct a mistake at any time before award.

(7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.

(8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

(d) *Offer expiration date.* Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).

(e) *Restriction on disclosure and use of data.* Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall—

(1) Mark the title page with the following legend:  
This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of—or in connection with—the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [*insert numbers or other identification of sheets*]; and

(2) Mark each sheet of data it wishes to restrict with the following legend:  
Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

(f) *Contract award.* (1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.

(2) The Government may reject any or all proposals if such action is in the Government's interest.

(3) The Government may waive informalities and minor irregularities in proposals received.

(4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

(5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.

(6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.

(7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) The Government may disclose the following information in postaward debriefings to other offerors:

(i) The overall evaluated cost or price and technical rating of the successful offeror;

(ii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection;

(iii) A summary of the rationale for award; and

(iv) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(End of provision)

## 6 CHANGES PRIOR TO RECEIVING OFFERS

The right is reserved, as the interest of the Government may require, to revise the specifications and/or Request For Proposal drawings prior to the date set for receiving offers. Such revisions will be announced by an amendment or amendments to this Request For Proposal. **It shall be the responsibility of the prospective offeror, subcontractor or supplier to obtain copies of amendments from the website listed in paragraph: PLAN HOLDER'S LIST below.** The Government may (but not required) send an amendment notification to let prospective offerors know that an amendment has been issued.]

## 7 (FAR 52.216-1) TYPE OF CONTRACT (APR 1984).

The Government contemplates award of a firm fixed price contract resulting from this solicitation.

(End of provision)

**8 (FAR 52.204-6) DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER (JUNE 1999)**

(a) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" followed by the DUNS number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet Information Services.

(b) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. A DUNS number will be provided immediately by telephone at no charge to the offeror. For information on obtaining a DUNS number, the offeror, if located within the United States, should call Dun and Bradstreet at 1-800-333-0505. The offeror should be prepared to provide the following information:

- (1) Company name.
- (2) Company address.
- (3) Company telephone number.
- (4) Line of business.
- (5) Chief executive officer/key manager.
- (6) Date the company was started.
- (7) Number of people employed by the company.
- (8) Company affiliation.

(c) Offerors located outside the United States may obtain the location and phone number of the local Dun and Bradstreet Information Services office from the Internet home page at <http://www.customerservice@dnb.com>. If an offeror is unable to locate a local service center, it may send an e-mail to Dun and Bradstreet at [globalinfo@mail.dnb.com](mailto:globalinfo@mail.dnb.com).

(End of provision)

**9 SMALL BUSINESS SIZE STANDARD.**

The small business size standard is gross annual receipts for its preceding 3 fiscal years did not exceed \$28.5 million.

**10 NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS).**

In accordance with Subsector 233 of the NAICS Manual, the work in this solicitation is assigned classification code 23332.

**11 (DFARS 252.204-7004) REQUIRED CENTRAL CONTRACTOR REGISTRATION (NOV 2001)**

(a) Definitions.

As used in this clause--

(1) "Central Contractor Registration (CCR database" means the primary DoD repository for contractor information required for the conduct of business with DoD.

(2) "Data Universal Numbering System (DUNS) number" means the 9-digit number assigned by Dun and Bradstreet Information Services to identify unique business entities.

(3) "Data Universal Numbering System +4 (DUNS+4) number" means the DUNS number assigned by Dun and Bradstreet plus a 4-digit suffix that may be assigned by a parent (controlling) business concern. This 4-digit suffix may be assigned at the discretion of the parent business concern for such purposes as identifying subunits or affiliates of the parent business concern.

(4) "Registered in the CCR database" means that all mandatory information, including the DUNS number or the DUNS+4 number, if applicable, and the corresponding Commercial and Government Entity (CAGE) code, is in the CCR database; the DUNS number and the CAGE code have been validated; and all edits have been successfully completed.

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee must be registered in the CCR database prior to award, during performance, and through final payment of any contract resulting from this solicitation, except for awards to foreign vendors for work to be performed outside the United States.

(2) The offeror shall provide its DUNS or, if applicable, its DUNS+4 number with its offer, which will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(3) Lack of registration in the CCR database will make an offeror ineligible for award.

(4) DoD has established a goal of registering an applicant in the CCR database within 48 hours after receipt of a complete and accurate application via the Internet. However, registration of an applicant submitting an application through a method other than the Internet may take up to 30 days. Therefore, offerors that are not registered should consider applying for registration immediately upon receipt of this solicitation.

(c) The Contractor is responsible for the accuracy and completeness of the data within the CCR, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to confirm on an annual basis that its information in the CCR database is accurate and complete.

(d) Offerors and contractors may obtain information on registration and annual confirmation requirements by calling 1-888-227-2423, or via the Internet at <http://www.ccr.gov>.

(End of clause)

**12 (FAR 52.236-28)**

**PREPARATION OF PROPOSALS—CONSTRUCTION (OCT 1997)**

(a) Proposals must be (1) submitted on the forms furnished by the Government or on copies of those forms; and (2) manually signed. The person signing a proposal must initial each erasure or change appearing on any proposal form.

(b) The proposal form may require offerors to submit proposed prices for one or more items on various bases, including—

- (1) Lump sum price;
- (2) Alternate prices;
- (3) Units of construction; or
- (4) Any combination of paragraphs (b)(1) through (b)(3) of this provision.

(c) If the solicitation requires submission of a proposal on all items, failure to do so may result in the proposal being rejected without further consideration. If a proposal on all items is not required, offerors should insert the words "no proposal" in the space provided for any item on which no price is submitted.

(d) Alternate proposals will not be considered unless this solicitation authorizes their submission.

(End of provision)

**13 (FAR 52.233-2) SERVICE OF PROTEST (AUG 1996).**

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgement of receipt from District Counsel, 106 South 15th Street, Omaha, Nebraska 68102-1618.

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

**14 (FAR 52.236-27) SITE VISIT (CONSTRUCTION) (FEB 1995).**

(a) The clauses at 52.236-2, Differing Site Conditions, and 52.236-3, Site Investigations and Conditions Affecting the Work, will be included in any contract awarded as a result of this solicitation. Accordingly, offerors or quoters are urged and expected to inspect the site where the work will be performed.

(b) A pre-proposal conference and site visit is scheduled for 25 July 2002 at Schriever AFB. Contractors will meet at the Corps of Engineers Resident Office at 9:00 AM. Contractor's interested in attending the pre-proposal conference and site visit shall contact the Resident Engineer (Captain Derosier) and register their company name and provide a driver's license number. The Resident Office is located just south of the main Schriever AFB

entrance and west of Enoch and Blue Road. Phone (719) 683-3657, Fax (719) 683-3659.

**15 OFFEROR'S QUESTIONS AND COMMENTS.**

Questions and/or comments relative to these documents should be submitted via e-mail or mailed to: U.S. Army Corps of Engineers, Omaha District, ATTN: CENWO-CT-M 106 South 15th Street, Omaha, NE 68102-1618. Comments should reach this office no later than 20 calendar days prior to the date set for receiving of proposals, if feasible, in order that changes, if needed, may be added by amendment. E-mail addresses, FAX numbers, items for question and points of contact are listed below. Phone calls with questions should be made between 8:30 a.m. and 3:30 p.m. (Central Standard Time) Monday through Friday.

Note: A courtesy copy of all questions shall be sent to the Contract Specialist (Contractual Matters Point of Contact), the Program Manager and the Specifications Section (Technical Contents Points of Contact), except for Small Business questions. Small Business questions shall go to the Small Business Matters point of contact.

Due to heightened security at Government installations, those offerors who have their proposals hand-delivered\* shall contact the "Contract Matters" Point of Contact listed below or (402) 221-4100 prior to delivering to the U. S. Army Corps of Engineer District, Omaha, 106 South 15<sup>th</sup> Street, Omaha, NE.

On the date specified and for thirty (30 minutes) prior to time specified on Standard Form SF 1442, Page 00010-1, item 13.A, a Contracting representative will be in the lobby to receive proposals. At the time specified on Standard Form SF 1442 Page 00010-1, Item 13.A, it will be announced that receipt of proposals is closed. Official time will be established by time/stamp clock located in the area where proposals are received.

**\*This instruction shall also apply to those proposals delivered through a delivery or parcel service.**

<u>Items for Question</u>	<u>Points of Contact/ Phone numbers/ FAX Numbers</u>	<u>E-mail Addresses</u>
Contract Matters:	Stephanie Rostermundt e-mail: stephanie.a.rostermundt@usace.army.mil	
Ditribution of CD-Roms: Of the proposal documents (limit One per firm)/ amendments**/ Receipt of Proposals	402-221-4134 (phone) 402-221-4199 (fax)	
Small Business Matters	Hubert Carter: hubert.j.carter@usace.army.mil 402-221-4110 (phone)	

Technical Contents            Michael Armstrong michael.l.armstrong@usace.army.mil  
Of Proposal                    402-221-3981 (phone)  
Documents                      402-221-4828 (fax)

Specifications                Michael Pisci: michael.r.pisci@usace.army.mil  
Section                        402-221-4413  
                                  402-221-3842

Site Inspection                See Paragraph: SITE  
                                  INSPECTION, above

**\*\* - The Government may elect to send a notification that an amendment has been posted to the Government's web address, but is not required to. It shall be the Contractor's, Subcontractor's and Supplier's responsibility to check the Government's web address for amendments.**

**15.1 PLAN HOLDER'S LIST.**

The CD-Rom will provide a list of plan holders that have registered at the time the CD-Rom was created. It is offeror's responsibility to check for any updates to the plan holder's list, which is available at the following web address:

<http://ebs-nwo.wes.army.mil/>

**16 GENERAL DESCRIPTION OF WORK.**

Work includes all work required to design and construct the Medical/Dental Clinic at Schriever AFB Colorado. Work shall be in accordance with Request for Proposal documents issued with this solicitation.

**17 PROPOSAL SUBMISSION REQUIREMENTS, INSTRUCTIONS, EVALUATION AND CONTRACT AWARD.**

See Section 00110: PROPOSAL INSTRUCTIONS, SUBMISSION REQUIREMENTS AND EVALUATION.

**18 SOURCE SELECTION BOARD (SSB).**

The Contracting Officer has established a Source Selection Board to conduct an evaluation of each proposal received in response to this Solicitation. The evaluation will be based exclusively on the merits and content of the proposal and any subsequent discussion required. The identities of the SSB personnel are confidential, and any attempt by the proposers to contact these individuals is prohibited.

**19 COLORADO SALES AND USE TAX.**

Specific exemption from the Colorado Sales and Use Taxes will be granted by the Colorado Tax authorities with respect to all materials used by a prime Contractor or subcontractor and which are built into structures furnished under contract to a Government agency. The Colorado Sales and Use Taxes shall be excluded from the bid prices. Exemption certificates are available to both Contractors and subcontractors provided personal application is made therefor to the Department of Revenue, State of Colorado, State Capitol Annex, Denver, Colorado. The Contractor or subcontractor will be required to submit the date of the contract, the amount of the contract, and the proposed date for completion of the contract. Telephone: (303) 534-1208 (General Information).

#### **19.1 CITY TAXES.**

The Municipality of Colorado Springs also has a sales and use tax. The Municipal tax authorities should be contacted by the bidder to determine applicability of the tax to this project.

## REQUIRED CENTRAL CONTRACTOR REGISTRATION (CCR)

**Register Now:** Don't wait until you submit an offer on a solicitation. You must be registered to receive the contract award. It can often take 30 days for CCR to process your registration information.

### **Register One of Three Ways:**

**Internet:** <http://www.ccr.gov>

**Value Added Network (VAN) for EDI users:** Contact your VAN for information. If you need to find a VAN look at [http://www.acq.osd.mil/ec/ecip/van\\_list.htm](http://www.acq.osd.mil/ec/ecip/van_list.htm)

**FAX or Mail:** Call (888)227-2423 or (616)961-4725 to receive a registration package. FAX or mail the completed information to the CCR Assistance Center. It can take up to 30 days to process a faxed or mailed package.

**CCR Assistance Center**  
74 Washington Street North, Suite 7  
Battle Creek, MI 49017-3084  
**FAX:** (616)961-7243

**SECTION 00110**

**PROPOSAL INSTRUCTIONS, SUBMISSION REQUIREMENTS AND EVALUATION**

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**SECTION 00110**

**PROPOSAL INSTRUCTIONS, SUBMISSION REQUIREMENTS AND EVALUATION**

**1. WHO MAY SUBMIT**

This solicitation is unrestricted and open to both large and small business participation.

**2. GENERAL REQUIREMENTS**

In order to effectively and equitably evaluate all proposals, the Contracting Officer must receive information sufficiently detailed to clearly indicate compliance with the proposal submission requirements.

**3. SIZE OF PRINTED MATTER SUBMISSIONS**

All written portions (other than the organization chart) shall be in 8-1/2" x 11" format.

**4. WHERE TO SUBMIT**

Offerors shall submit their proposal packages to the USACE Contracting Activity at the address shown in Block 8 of Standard Form 1442.

**5. SUBMISSION DEADLINE**

Due to heightened security at Government installations, those offerors who have their proposals hand-delivered shall contact Stephanie Rostermundt, Contract Specialist at (402) 221-4134 prior to delivering to the U.S. Army Corps of Engineer District, Omaha, 106 South 15<sup>th</sup> Street, Omaha, NE 68102-1618.

On the date specified and for thirty (30 minutes) prior to time specified on the Standard Form SF 1442, Page 00010-1, Item 13A, a Contracting Representative will be in the lobby to accept proposals. At the time specified on the Standard Form 1442, Page 00010-1, Item 13.A, it will be announced that receipt of proposals is closed. Official time will be established by the clock located in the area where proposals are received.

**6. EVALUATION OF PROPOSALS**

a. All proposals and documentation, which have been properly submitted, will be evaluated. Proposals received will be evaluated on the basis of the factors stated in the solicitation to select the responsible offeror whose proposal is most advantageous to the Government. Because of the number of proposals anticipated, uniformity of all proposals is essential to assure fair and accurate evaluation. All proposals must comply with the instructions in the solicitation.

b. All responsible offerors whose proposal has a reasonable chance of being selected will be included in the competitive range.

c. Discussions with owners, contract administrators, or other points of contact, provided by the offeror may affect the evaluation rating given for the factors being evaluated by those discussions.

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d. Evaluations will be conducted in accordance with the Tradeoff Process, FAR 15.101-1. Tabs 1 through 8 will be rated using an adjectival methodology with a narrative assessment and Binder #2 (Price) will be evaluated after consensus scoring Tabs 1-8. Proposal evaluation is an assessment of the proposal and the offeror's ability to perform the resultant contract successfully. Proposals will be evaluated to determine ratings supported by narratives, and to identify strengths, weaknesses, and deficiencies of the proposed approach in each proposal.

e. Evaluation Definitions.

(1) Strength. A substantive aspect, attribute, or specific item in the proposal that exceeds the solicitation requirements and enhances the probability of successful contract performance.

(2) Weakness. A flaw in the proposal that increases the risk of unsuccessful contract performance. A significant weakness in the proposal is a flaw that appreciably increases the risk.

(3) Deficiency. A material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.

(4) Clarification. Clarifications are limited exchanges between the Government and offerors that may occur when award without discussions is contemplated. If award without discussions is anticipated, offerors may be given the opportunity to clarify certain aspects of their proposals or to resolve minor or clerical errors.

(5) Communications. Communications are exchanges between the Government and offerors after receipt of proposals, leading to establishment of the competitive range.

(6) Discussions. Discussions are negotiations conducted in a competitive acquisition and take place after establishment of the competitive range. Discussions are tailored to each offeror's proposal, and shall be conducted by the Contracting Officer with each offeror within the competitive range.

(7) Rating. The application of a scale of words, colors, or numbers, used in conjunction with narrative, to denote the degree to which the proposal has met the standard for a non-cost factor. For purposes of this solicitation, ratings will consist of words (adjectival method) used in conjunction with narratives. Ratings will be applied at the factor (tab) and subfactor level. If at any level of indentation an Offeror's proposal is evaluated as not meeting a minimum requirement (that is, below the level of acceptable), this fact must be included in the rating and narrative assessment at that level and each higher level of indentation. Therefore, a marginal or unacceptable rating at any level must be carried to the factor (tab) level. The following ratings will be used to evaluate Tabs 1 through 8:

(a) Exceptional. Exceeds requirements of the RFP, provides all required information stated in Section 00110 and is expressed in a manner indicating maximum benefit to the government.

(b) Above Average. Exceeds requirements of the RFP, provides all required information stated in Section 00110 and is expressed in a manner indicating significant benefit to the government.

(c) Average. Complies with the requirements of the RFP as stated in Section 00110. The government may still receive benefit from the proposal submitted.

(d) Marginal. Fails to meet a minimum requirement of the RFP as stated in Section 00110; however, any deficiencies are correctable without a major revision of the proposal.

(e) Unacceptable. Fails to meet a minimum requirement of the RFP as stated in Section 00110, and the deficiency is uncorrectable without a major revision of the proposal.

(f) Neutral. No Performance Record Identified. Per Federal Acquisition Regulation (FAR) 15.305(a)(2)(iv), "In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available, the offeror may not be evaluated either favorably or unfavorably on past performance."

## **7. EVALUATION FACTORS FOR AWARD**

The areas to be evaluated include Evaluation Factors, which will be evaluated based on the adjectival method of evaluation. The requirements specified in the solicitation are considered to be minimum requirements. A more favorable evaluation rating may be given for exceeding the minimum requirements.

### **EVALUATION FACTORS**

#### **Binder No. 1**

Tab 1 - Design Experience & Tab 2 - Construction Experience (equal)

Tab 3 - Design Personnel & Tab 4 - Construction Personnel (equal)

Tab 5 - Past Performance, Design & Tab 6 - Past Performance, Construction (equal)

Tab 7 - Project Management Plan (PMP)

Tab 8 - Utilization of Small Business Concerns

### **SUBJECTIVELY EVALUATED FACTORS**

#### **Binder No. 2**

Price - (approximately equal to the combined tab elements in Binder 1)

Note that the evaluation factors listed above, other than Price, are listed in descending order of importance. A low evaluation rating for any tab, or combination of different tabs, may cause the proposal to be evaluated as unsatisfactory. Binder No. 2, Price will be evaluated in accordance the requirements listed in paragraph 10, EVALUATION OF PRICE.

## **8. BINDER NOS. 1 AND 2 - PROPOSAL REQUIREMENTS AND SUBMISSION FORMAT**

- a. Offerors shall submit the original along with five (5) copies of their proposal; each shall consist of a 3-ring binder with Tabs (dividers) separating each Tab component described herein. Please designate as "Binder No. 1" on the original and copies.

#### **Binder No.1**

Tab 1 - Design Experience

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Tab 2 - Construction Experience

Tab 3 - Design Personnel

Tab 4 – Construction Personnel

Tab 5 - Past Performance (Design)

Tab 6 - Past Performance (Construction)

Tab 7 - Project Management Plan (PMP)

Tab 8 - Utilization of Small Business Concerns

- b. Offerors shall submit the original and five (5) copies of their price proposal contained in a 3-ring binder and designated “Binder No. 2”.

**Binder 2**

Single Tab with the Solicitation/Contract Form and Pricing Schedule (Section 00010) and Representations, Certifications and Other Statements of Offerors (Section 00600).

All proposals shall contain the evaluation requirements stated herein and every binder shall also contain: Table of Contents, List of Tables (if required), List of Figures (if required), List of Appendixes, and Name/Address/Telephone Number of the Offeror. Proposal clarity, organization (as requested in this solicitation) and cross referencing is mandatory. No material (information not part of proposal) shall be incorporated by reference. The offeror shall submit in the proposal the requested information specified herein. *Note: Tabs 1-8 are shown below in descending order of importance, excluding Binder 2 (Price), which is approximately equal to all of the combined tab elements contained in Binder No. 1.*

Tab 1 - Design Experience & Tab 2 - Construction Experience (equal)

Tab 3 - Design Personnel & Tab 4 – Construction Personnel (equal)

Tab 5 - Past Performance, Design & Tab 6 - Past Performance, Construction (equal)

Tab 7 - Project Management Plan (PMP)

Tab 8 - Utilization of Small Business Concerns

**Note: If you do not want the data submitted below disclosed by the Government, follow the procedure specified in Section 00100 INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS, paragraph: RESTRICTION ON DISCLOSURE AND USE OF DATA.**

**8.1. TAB 1 - DESIGN EXPERIENCE**

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The Design team submitted should demonstrate recent experience in designing Medical/Dental Clinics or projects of similar scope and complexity as this project. Similar scope and complexity include hospitals, health clinics, and facilities with medical and/or dental equipment design and installation. Submit four (4) projects designed by your firm that most clearly illustrates your experience, in designing Medical/Dental Clinics or similar project as defined above. In addition, these projects should demonstrate applicable Military Design experience and Design/Build experience. Provide each project example on one or two typed sheets along with picture/photo, also list the designers presented below in Tab 3 "Design Personnel" if they participated in the project example. No more than four (4) projects may be submitted. Submission of fewer than four (4) projects will reduce the proposer's rating in this category. Include a brief scope description for each project. Project examples may include (in descending order of preference):

- USAF Military design/build Medical/Dental Clinics or similar projects designed and constructed.
- Military (Non-USAF) design-build Medical/Dental Clinics or similar projects designed and constructed.
- Non-Military private sector design-build Medical/Dental Clinics or similar projects designed and constructed.
- Military non design-build Medical/Dental Clinics or similar projects designed and constructed.
- Private sector non design-build Medical/Dental Clinics or similar projects designed and constructed.

Projects should be at least \$2,000,000 in construction cost and completed within the past five (5) years of the date that proposals for the Medical/Dental Clinic are due. Project examples may include past experience as a prime design-build agent, or joint venture team, or design agent. If a joint venture has been formed for this contract only, include a brief description of previous experience with the Construction Contractor. **Indefinite-Delivery, Indefinite Quantity (IDIQ) Contracts, where numerous Task Orders are summed to meet the minimum construction dollar value identified herein, are not acceptable.** Additional project example information should include: a description of the designed project/facility; construction contract award amount; final construction cost; location; date when the project was started; original contract finish date and actual finish date. All summaries should contain the name, address, telephone and fax number of a representative of the owner (as well as one alternate individual not affiliated with your firm) familiar with your firm's experience on the project that can verify the experience cited.

### 8.2. TAB 1 - DESIGN EXPERIENCE (EVALUATION)

The experience of the offeror's design team in the design of Medical/Dental Clinics or similar projects as defined in Paragraph 8.1 will be evaluated. In addition, project examples required by Paragraph 8.1 will be evaluated in the following order for favorable merit: 1) USAF Military design on design-build projects, 2) Military non-USAF design on design-build projects, 3) Private sector design on design-build projects, 4) Military design on non design-build projects, and 5) private sector design on non design-build projects.

### 8.3. TAB - 2 CONSTRUCTION EXPERIENCE

In this tab, the offeror should submit four (4) project summaries of construction projects which best illustrate his/her experience on Medical/Dental Clinic construction or construction projects of similar scope and complexity as this project. Similar scope and complexity include hospitals, health clinics, and facilities with medical and/or dental equipment construction and installation. Each project summary should consist of a one or two page narrative of the project discussing the project and providing specifics as noted herein. No more than 4 (four) projects may be

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submitted. However, if four Medical/Dental Clinic construction projects are not included in the proposal, the firm's proposal will be evaluated less favorably than those firms submitting four (4). Each project cited should have a construction dollar value of at least \$2,000,000 and completed within the past five (5) years. **Indefinite-Delivery, Indefinite Quantity (IDIQ) Contracts, where numerous Task Orders are summed to meet the minimum construction dollar value identified herein, are not acceptable.** Only those projects for which the offeror was the prime construction contractor should be submitted. Summaries for each project example submitted should include Medical/Dental Clinics or similar construction projects as defined above that the primes firm has constructed along with picture/photo of the each project example. List key construction personnel presented below in Tab 4 "Construction Personnel" if they participated in the project example. No more than four (4) projects may be submitted. Submission of fewer than four (4) projects will reduce the proposer's rating in this category. Include a brief scope description for each project. Project examples may include (in descending order of importance):

- USAF Military design/build Medical/Dental Clinics or similar projects constructed.
- Military (Non-USAF) design-build Medical/Dental Clinics or similar projects constructed.
- Military, non design-build Medical/Dental Clinics or similar projects constructed.
- Non-Military private sector design-build Medical/Dental Clinics or similar projects constructed.
- Private sector non design-build Medical/Dental Clinics or similar projects constructed.

Construction projects (preferably military design build) should be at least \$2,000,000 in construction cost and completed within the past five (5) years of the date that proposals for the Medical/Dental Clinic are due. Project examples may include past experience as a prime design-build agent, or joint venture team, or prime construction contractor. If a joint venture has been formed for this contract only, include a brief description of previous experience with the Design Agent. Additional project example information should include: a description of the project; construction contract award amount; final construction cost; location; date when the project was started; original contract finish date and actual finish date. All summaries should contain the name, address, telephone and fax number of a representative of the owner (as well as one alternate individual not affiliated with your firm) familiar with your firm's experience on the project that can verify the experience cited.

### **8.4. TAB 2 - CONSTRUCTION EXPERIENCE (EVALUATION)**

The experience of the offeror's construction team in the construction of Medical/Dental Clinics or similar projects as defined in Paragraph 8.3 will be evaluated. In addition, project examples required by Paragraph 8.3 will be evaluated in the following order for favorable merit: 1) USAF Military design-build construction, 2) Military non-USAF design-build construction, 3) Military non design-build construction, 4) Private sector design-build construction and 5) private sector non design-build construction.

### **8.5. TAB 3 - DESIGN PERSONNEL**

Submit one or two page resumes of lead and support design personnel, for categories listed below, who will work on this project. The design team should be composed of project managers, registered architects and engineers, or a multi-discipline design firm with project managers, registered architects and engineers on staff providing complete facility design services. Project Managers and lead designers should be registered professional architects or engineers (preferably registered in the state of Colorado) with at least 5 years experience as a registered professional in the design of similar projects. Include examples of constructed projects the Project Manager and lead designers/design team have

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worked on together. Project examples may include (in descending order of importance):

- Design on USAF Military design/build Medical/Dental Clinics or similar projects designed and constructed.
- Design on Military (Non-USAF) design-build Medical/Dental Clinics or similar projects designed and constructed.
- Design on Non-Military private sector design-build Medical/Dental Clinics or similar projects designed and constructed.
- Design on Military, non design-build Medical/Dental Clinics or similar projects designed and constructed.
- Design on private sector non design-build Medical/Dental Clinics or similar projects designed and constructed.

Projects should be at least \$2,000,000 in construction cost and completed within the past 5 years of the date that proposals for the Medical/Dental Clinic are due. The design team should include the following disciplines:

- Project Manager (Registered Architect or Engineer)
- Registered Architect
- Registered Structural Engineer with training related to the 1997 National Earthquake Hazard Reduction Program (NEHRP)
- Registered Mechanical Engineer
- Registered Electrical Engineer
- Registered Fire Protection Engineer
- Registered Civil Engineer
- Registered Landscape Architect
- Interior Designer - Certified by the National Council of Interior Designers Qualifications (NCIDQ)
- Certified Corrosion Engineer

If, because of reasons beyond the control of the design team, the named individuals are not able to fulfill this obligation, replacement personnel with similar education and experience shall be presented for acceptance by the Contracting Officer.

Resumes for each designer shall have associated dates for their submitted experience. In addition, submit a company resume and include your past experience as a prime design/build agent, joint venturer, or for joint ventures formed for this contract only, design agent experience in comparable projects. Include an Organizational Chart indicating all design team members proposed under Tab 3.

### **8.6. TAB 3 – DESIGN PERSONNEL (EVALUATION)**

Qualifications of key design personnel assigned to this project (experience, professional registration and education as important factors) will be evaluated. Lead personnel will be evaluated more favorably for relatable military design-build project experience. In descending order of importance, more favorable ratings are given to 1) USAF design-build, 2) other Military branch design-build, 3) non-military design-build 4) military design experience (non design-build), and 4) non-military (non design-build) design experience. ). More favorable ratings are awarded if lead personnel are registered in the state of Colorado. More favorable ratings are awarded for projects where personnel have previous experience with other members of the design team (i.e. Team members participating together on projects submitted under Tab 1. In addition, more favorable ratings are given for design teams with design personnel employed

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by one complete design firm (i.e., Project Manager, Architect, Structural, Civil, Mechanical, Electrical, etc., are all under the same company banner).

### 8.7. TAB 4 - CONSTRUCTION PERSONNEL

In this tab, the proposer should present the names and resumes for key construction personnel that will be assigned to this project. In addition, provide a summary of the duties and responsibilities of these individuals, which clearly indicate separate duties and responsibilities for each individual. As a minimum, this tab should include data on the following personnel:

- a. Project Manager
- b. Project Superintendent
- c. CQC System Manager

The proposal should clearly present the credentials of each person, and shall show that each meets the requirements listed below. Resumes should include examples of project experience (including what capacity the individual served on each project), as well as the **dates (beginning and ending)** employed on each project, and the monetary size of each project cited as experience. In addition, the educational qualifications of the proposed personnel shall be submitted. Prior experience on military construction projects is preferred and will be evaluated more favorably.

In addition, more favorable evaluations ratings will be given for longevity of experience at the position being proposed and education. If because of reasons beyond the control of the construction firm, the individuals named in this proposal are not able to be utilized on this project, replacement personnel with similar skills and experience shall be presented for acceptance and approval by the Contracting Officer. Replacement individuals for this project shall be required to have qualifications and experience meeting or exceeding those identified in the proposal.

**Project Manager:** The Project Manager shall be a registered engineer, registered architect or graduate construction manager and should have at least 5 years experience as a Project Manager on projects similar to this Medical/Dental Clinic.

**Project Superintendent:** The Project Superintendent shall be a graduate engineer or experienced construction person and should have at least 5 years experience as a Project Superintendent on projects similar to this Medical/Dental Clinic.

**Contractor Quality Control (CQC) System Manager:** The Contractor Quality Control System (CQC) Manager shall be a graduate engineer or experienced construction person with a minimum of 5 years experience as a CQC System Manager on projects similar to this Medical/Dental Clinic.

### 8.8. TAB 4 - CONSTRUCTION PERSONNEL (EVALUATION)

Qualifications of key construction personnel assigned to this project will be considered. More favorable evaluation ratings will be given for military construction project experience, longevity of experience at the position being proposed and education.

### 8.9. TAB 5 - PAST PERFORMANCE, DESIGN

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If available, the Offeror should submit **all** Architect-Engineer Contract Administration Support System (ACASS) Performance Evaluations received on DOD government projects over the last 5 years. Any past performance, design in the last 5 years the Offeror wishes to submit outside ACASS shall be submitted on the attached Past Performance Summary Sheet (Design) and must be completed by an owner or owner's representative and included in the proposal. In the event the Offeror has no past performance (design) information, a neutral rating will be provided. **Note: For each private sector project submitted (outside ACASS) as a summary in paragraph 8.1 above, the Offeror shall provide a completed Performance Summary Sheet (Design) for that project.** A blank copy of the Performance Summary Sheet (Design) is attached to this section.

Copies of records contained in the Corps of Engineers ACASS Database may be requested by fax on company letterhead at the following telefax number: (503) 808-4596. For performance evaluation on DOD or non-DOD government projects, the Government reserves the right to contact the evaluator to verify your firm's construction experience.

### **8.10. TAB 5 - PAST PERFORMANCE, DESIGN (EVALUATION)**

The following items will be evaluated:

Design ACASS Ratings  
Performance Summary Ratings (Design)

Past Performance ratings received on prior DOD government work will be evaluated along with private sector Performance Summary Sheets (one required for each Private Industry project used as an example for "TAB 1 - Design Experience" portion of this proposal). Higher ratings will be evaluated more favorably than lower ratings. If an offeror has no past performance evaluations within the ACASS database or Performance Summary Sheets (Design) included in the proposal, a neutral evaluation will be awarded.

Higher ratings will be given for ACASS Ratings similar to those found in the Performance Summary (Design) Ratings (e.g., an "Above Average" ACASS rating will be evaluated more favorably than an "Above Average" rating from a Performance Summary Sheet). The Government may contact the raters for either the ACASS Rating or the Performance Summary Sheets. Furthermore, the government reserves the right to verify the ACASS ratings provided, as well as research the ACASS database for other ratings not provided in the proposal documents. Information furnished for each project and information received from references will affect the evaluation rating awarded.

### **8.11. TAB 6 - PAST PERFORMANCE, CONSTRUCTION**

If available, the Offeror should submit **all** Construction Contractor Appraisal Support System (CCASS) Performance Evaluations (Construction) received on DOD government projects over the last 5 years. Any past performance, design in the last 5 years the Offeror wishes to submit outside CCASS shall be submitted on the attached Past Performance Summary Sheet (Construction) and must be completed by an owner or owner's representative and included in the proposal. In the event the Offeror has no past performance (construction) information, a neutral rating will be provided. **Note: For each private sector project (outside CCASS) submitted as a summary in paragraph 8.3 above, the Offeror shall provide a completed Performance Summary Sheet (Construction) for that project.**

Copies of records contained in the Corps of Engineers CCASS Database may be requested by fax on company letterhead at the following telefax number: (503) 808-4596. For performance evaluation on DOD or non-DOD

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government projects, the Government reserves the right to contact the evaluator to verify your firm's construction experience. A blank copy of the Performance Summary Sheet (Construction) is attached to this section.

**8.12. TAB 6 - PAST PERFORMANCE, CONSTRUCTION (EVALUATION)**

The following items will be evaluated:

Construction CCASS Ratings  
Performance Summary Ratings

Past Performance ratings received on prior DOD government work and Performance Summary Sheets (one required for each Private Industry project used as an example for "TAB 2- Construction Experience" portion of this proposal) will be evaluated. Higher evaluation ratings will be awarded for Outstanding evaluations. In descending order, lower ratings will be given for past evaluations of Above Average, Satisfactory (Average), Marginal, and Unsatisfactory (Unacceptable). If an offeror has no past performance evaluations within the CCASS database or Performance Summary Sheets (Construction) included in the proposal, a neutral evaluation will be awarded.

The Past Performance rating received on all CCASS ratings for the last five years, as well as all ratings received on the Performance Summary Sheets will be evaluated. Higher ratings will be given for CCASS Ratings similar to those found in the Performance Summary (Construction) Ratings (e.g., an "Above-Average" CCASS rating will be evaluated more favorably than an "Above-Average" rating from a Performance Summary Sheet). The Government may contact the raters for either the CCASS Rating or the Performance Summary Sheets. Furthermore, the government reserves the right to verify the CCASS ratings provided, as well as research the CCASS database for other ratings not provided in the proposal documents. Information furnished for each project and information received from references will affect the evaluation rating awarded.

**8.13. TAB 7 - PROJECT MANAGEMENT PLAN (PMP)**

This tab shall include a comprehensive PMP developed specifically for this project. The information in the PMP should make it clear that the offeror has the ability to deliver a quality product and effectively manage the design and construction team, as well as the ability to coordinate all work throughout the design and construction phases. The PMP shall include an explanation of the total project team management approach for both the design team and the construction team. It shall include: management of firms included within the design team and construction team, specific quality control procedures used (including Quality Control procedures to be used to limit re-submittals, design errors, and poor coordination between the prime design firm and design consultant), schedule development, and address internal methods and safeguards for adherence of schedule. In addition, it should address the acquisition of environmental permits in a timely fashion, safety, preparation and submission of As-Built documents, and contract close-out. It should discuss how the design team will support the Contractor during construction and an organizational chart showing the inter-relationship of management and various team components. In addition, the PMP should address the relationship between designer and construction contractor and should clearly indicate an understanding of the design-build process. An organizational chart shall be included and it may be a foldout.

**8.14. TAB 7 - PROJECT MANAGEMENT PLAN (PMP) (EVALUATION)**

The quality of the offeror's plan to deliver a quality product and effectively manage the construction team and ability to effectively coordinate all work throughout the design and construction phase of this project will be

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evaluated. The information in the PMP should make it clear that the offeror has the ability to effectively manage the designers, consultants and subcontractors on the team, as well as the ability to coordinate all work throughout the design and construction phases. The PMP shall include an explanation of the total project team management approach for both the design team and the construction team. It shall include: management of firms included within the design team and construction team, specific quality control procedures used (including Quality Control procedures to be used to limit re-submittals, design errors, and poor coordination between the prime design firm and design consultant), schedule development, and methods to be utilized to adhere to the schedule. In addition, it should address the acquisition of environmental permits in a timely fashion, safety, preparation and submission of As-Built documents, and contract close-out. It should discuss how the design team will support the Contractor during construction and an organizational chart showing the inter-relationship of management and various team components. In addition, the PMP should address the relationship between designer and construction contractor and should clearly indicate an understanding of the design-build process. Higher evaluation ratings can be achieved with a thoroughly explained Project Management Plan suitable for the scope and complexity of this project, and which addresses each of the following:

- Management Approach
- Sub-Contractor Management
- Quality Control Procedures
- Schedule development and adherence
- Organization Chart
- Acquisition of Environmental Permits
- Safety
- Preparation and submission of As-Built documents
- Contract close-out

### **8.15. TAB 8 - UTILIZATION OF SMALL BUSINESS CONCERNS**

If the contractor is a Small Business Concern, a single sheet stating that the contractor is a Small Business Concern, in lieu of completing the information requested for Tab 8, is sufficient. The Offeror (other than a SB concern) shall demonstrate how the firm plans to identify, commit and utilize Small Business (**SB**), Small Disadvantaged Business (**SDB**), HUBZone Small Business, Women-owned Small Business (**WOSB**) concerns, Severely Disabled Veterans (**SDV**), and Historical Black Colleges and Minority Institutions (**HBCU/MI**) as team members, subcontractors and/or suppliers in the performance of the resultant contract of this solicitation. It is the policy of the U.S. Army Corps of Engineers, Omaha District (CENWO) that small business concerns have the maximum practicable opportunity to participate in performing contracts let by the Contracting Activity (CENWO-CT). It is further the policy of the CENWO that its large-business prime contractors demonstrate the extent they plan to utilize small business concerns in any resultant contract and provide assurance in its offer that small business concerns will have maximum subcontracting opportunities in its prime contracts.

#### **8.15.1. Definitions**

a. Small Business Concerns. For the purpose of this section, small business concerns refer to Small Business, Small Disadvantaged Business, Women-owned Small Business, HUBZone Small Business, Severely Disabled Veterans (SDV), Historically Black College and University and Minority Institutions.

b. Prime Contractor. For the purpose of this section, a prime contractor refers to both large and small contractors.

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c. Offeror: For the purpose of this section, offeror refers to both large and small contractors.

d. Floor: "Floor" is the term the U.S. Army Corps of Engineers use to replace goal. It represents the minimum level for small business performance.

The Offeror's proposal should demonstrate the utilization and participation of small business concerns. The proposal should clearly state factors that demonstrate a strong commitment to use small business concerns. Enforceable commitments to use small business concerns will be weighed more heavily than non-enforceable ones. The evaluation of utilization and participation of small business concerns is separate and distinct from the requirement at Federal Acquisition Regulation (FAR) Clause 52.219-9, Small Business Subcontracting Plan.

**8.15.2. Tab Contents**

This tab, as a minimum, should include:

a. Development of percentage floors based on planned subcontracting which is challenging yet realistic. The following floors are considered reasonable and obtainable for requirements awarded in Fiscal Year 2002.

(i) 61.4% of planned subcontracting dollars to be placed with all small business concerns.

(ii) 9.1% of planned subcontracting dollars to be placed with those small business concerns owned and controlled by socially and economically disadvantaged individuals.

(iii) 5.0% of planned subcontracting dollars to be placed with women-owned small business concerns.

(iv) 3.0% of planned subcontracting dollars with Severely Disabled Veterans Small Business concerns.

(v) 2.5% of planned subcontracting dollars with Hubzones Small Business Concerns.

(vi) 10% of planned subcontracting dollars with HBCU/MI Small Business Concerns.

b. Past Performance in Meeting Small Business Floors. Demonstrate how floors for SB, SDB and WOSB participation were satisfied on previous contracts. Extent to which the prime has historically been successful in establishing realistic yet challenging goals and evidences ability to achieve them. The Offeror should submit data on Past Performance in meeting small business goals which will demonstrate how goals for small business concerns participation on previous contracts was satisfied. The data to be provided should include: (1) Client/Customer (2) Contract/Identification Number (3)Project Description (4) Contract Amount (5) Reference or Point of Contract (to include address and telephone number).

c. Demonstrate utilization and participation of small business concerns, clearly stated factors that demonstrate strong commitments to use SB, SDB, WOSB, SDV, and HBCU/MI as team members, subcontractors, and/or suppliers.

d. Description of supplies and services to be subcontracted and planned for subcontracting to SBs, SDBs, WOSBs, SDVs, and HBCUs/MIs.

e. Assurances that the offeror will include the clause at FAR 52.219-8, Utilization of Small Business Concerns in all subcontracts that offer further subcontracting opportunities, and that the offeror will require subcontractor (including small business concerns) that receive subcontracts in excess of \$500,000 (\$1,000,000 for

MEDICAL/DENTAL CLINIC, SCHRIEVER AFB, CO

construction) to adopt a small business participation program similar to the requirements of the resultant contract.

**8.16. TAB 8 - UTILIZATION OF SMALL BUSINESS CONCERNS (EVALUATION)**

See paragraph 8.15.2 for areas of evaluation.

The apparent successful offeror will be required to submit an acceptable subcontracting plan in accordance with FAR Clause 52.219.9, Small Business Subcontracting Plan. FAR Clause 52.219.9 is not applicable to small business concerns. If the apparent successful offeror fails to negotiate a subcontracting plan acceptable to the Contracting Officer within the time limit prescribed by Contracting Officer, the apparent successful offeror will be ineligible for award.

**9. BINDER NO. 2 - PRICE (IN THIS BINDER, THE OFFEROR SHALL SUBMIT THE INFORMATION SPECIFIED HEREIN)**

- a. Section 00010, Solicitation/Contract Form and Pricing Schedule.** The total cost for the design and construction will be considered for evaluation. Proposed price will be utilized in the establishment of the competitive range.
- b. Section 00600, Representations, Certifications and Other Statements of Offerors.** This item is not considered for evaluation, but is a required item.

**10. EVALUATION OF BINDER NO. 2, PRICE**

Price will be subjectively evaluated by the Government considering:

(a) Best Value: The expected outcome of an acquisition, that, in the Government's estimation, provides the greatest overall benefit in response to the requirement.

(b) Realism: Costs in an offeror's proposal are realistic for the work to be performed, reflect a clear understanding of the requirements, and are consistent with the various elements of the offeror's technical proposal.

Note that all evaluation factors other than Price, when combined, are approximately equal to the Price evaluation.

**11. COMPETITIVE RANGE**

Upon completion of proposal evaluation, the Government may determine a competitive range for the purpose of conducting written discussion. The competitive range shall be determined on the basis of the factors stated in the solicitation and shall include all proposals that have a reasonable chance of being selected for award. The Government intends to award a contract on the basis of initial offers received, without discussions. Therefore, each initial offer should contain the offeror's best terms from a cost or price and technical standpoint. Notwithstanding, the Government may conduct written or oral discussion with all responsible offerors who submit proposals within the competitive range. Offerors submitting proposals determined outside of the competitive range (lacking a reasonable chance of being selected for contract award) will be notified in writing at the earliest practicable time.

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In accordance with Federal Acquisition Regulation (FAR) 15.505 and 15.506, the offeror may request a preaward or postaward debriefing in writing to the Contracting Officer within three days, in accordance with clause: "SERVICE OF PROTEST", of Section 00100 INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS.

## **12. FINAL PROPOSAL REVISIONS**

If discussions are held, upon completion of discussions, the Government shall issue to all Offerors still within the competitive range a request for final proposal revisions. Following the evaluation of final proposal revisions, the Government will select the source whose final proposal revision is most advantageous, considering only the factors included in the solicitation.

MEDICAL/DENTAL CLINIC, SCHRIEVER AFB, CO

**PERFORMANCE SUMMARY SHEET (CONSTRUCTION)**

**SOLICITATION NUMBER DACA45-02-R-0040**

Contractor's Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Name & Title of Person Completing this Summary \_\_\_\_\_

Name of Firm of Person Completing this Summary: \_\_\_\_\_

Signature of Person Completing this Summary: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

1. Overall Rating of this Contractor:

- Exceptional
- Above Average
- Average
- Marginal
- Unacceptable

2. Cost Growth:

Original Construction Contract Award Amount: \_\_\_\_\_

Final Construction Contract Amount: \_\_\_\_\_

In your opinion, which of the following statement best describes your experience with cost growth on this project:

- a. The contractor did not contribute to any cost growth.
- b. The contractor contributed to some degree to the cost growth experienced on this project.
- c. The contractor contributed significantly to the cost growth experienced on this project.

Any additional cost growth comments:

MEDICAL/DENTAL CLINIC, SCHRIEVER AFB, CO

**PERFORMANCE SUMMARY SHEET Construction (Part 2)**

**SOLICITATION NUMBER DACA45-02-R-0040**

3. Time Growth:

Original Contract Completion Date: \_\_\_\_\_

Final Contract Completion Date: \_\_\_\_\_

In your opinion, which of the following statement best describes your experience with time growth on this project:

- \_\_\_ a. The contractor did not contribute to any time growth.
- \_\_\_ b. The contractor contributed to some degree to the time growth experienced on this project.
- \_\_\_ c. The contractor contributed significantly to the time growth experienced on this project.

Any additional time growth comments:

4. Quality: Which of the following statements most accurately describe the quality of the work the contractor provided on your project:

- \_\_\_ a. The work provided by the contractor was of high quality.
- \_\_\_ b. The work provided by the contractor was of fair quality.
- \_\_\_ c. The work provided by the contractor was of poor quality.

Any additional comments on quality:

5. The willingness of past customers to have a contractor perform more work for them is an indication of overall satisfaction with the contractor's performance. If you were to construct another project similar to the one recently completed, and you had the responsibility and total authority to select the contractor for the new project, which of the following statements most accurately depicts the approach you would take?

- \_\_\_ a. I would have this contractor construct the new project.
- \_\_\_ b. I would consider this contractor, but I would also explore the possibility of using other contractors to construct the project.
- \_\_\_ c. I would not consider using this contractor to construct the new project.

6. Any additional comments (additional sheets may be added, if necessary):

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**PERFORMANCE SUMMARY SHEET (DESIGN)**

**SOLICITATION NUMBER DACA45-02-R-0040**

Designer's Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Name & Title of Person Completing this Summary \_\_\_\_\_

Name of Firm of Person Completing this Summary: \_\_\_\_\_

Signature of Person Completing this Summary: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

1. Overall Rating of this Designer:

- Exceptional
- Above Average
- Average
- Marginal
- Unacceptable

2. Cost Growth:

In your opinion, which of the following statement best describes your experience with cost growth on this project:

- a. The designer did not contribute to any cost growth.
- b. The designer contributed somewhat to the cost growth experienced on this project.
- c. The designer contributed significantly to the cost growth experienced on this project.

Any additional cost growth comments:

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**PERFORMANCE SUMMARY SHEET Designers (Part 2)**

**SOLICITATION NUMBER DACA45-02-R-0040**

3. Time Growth:

In your opinion, which of the following statement best describes your experience with time growth on this project:

- a. The designer did not contribute to any time growth.
- b. The designer contributed somewhat to the time growth experienced on this project.
- c. The designer contributed significantly to the time growth experienced on this project.

Any additional time growth comments:

4. Quality: Which of the following statements most accurately describe the quality of the work the designer provided on your project:

- a. The work provided by the designer was of high quality.
- b. The work provided by the designer was of fair quality.
- c. The work provided by the designer was of poor quality.

Any additional comments on quality:

5. The willingness of past customers to have a designer perform more work for them is an indication of overall satisfaction with the designer's performance. If you were to design/construct another project similar to the one recently completed, and you had the responsibility and total authority to select the designer for the new project, which of the following statements most accurately depicts the approach you would take?

- a. I would have this designer involved in the new project.
- b. I would consider this designer, but I would also explore the possibility of using other designers on this project.
- c. I would not consider using this designer on the new project.

6. Any additional comments (additional sheets may be added, if necessary):

GENERAL DECISION CO020012 07/19/02 CO12  
General Decision Number CO020012

Superseded General Decision No. CO010012

State: Colorado

Construction Type:  
HEAVY

County(ies):

ADAMS	DOUGLAS	MESA
ARAPAHOE	EL PASO	PUEBLO
BOULDER	JEFFERSON	WELD
DENVER	LARIMER	

HEAVY CONSTRUCTION PROJECTS

Modification Number	Publication Date
0	03/01/2002
1	03/08/2002
2	04/05/2002
3	05/03/2002
4	06/21/2002
5	07/05/2002
6	07/19/2002

COUNTY(ies):

ADAMS	DOUGLAS	MESA
ARAPAHOE	EL PASO	PUEBLO
BOULDER	JEFFERSON	WELD
DENVER	LARIMER	

\* ASBE0028A 03/01/2002

	Rates	Fringes
ASBESTOS WORKERS/INSULATORS (Includes application of all insulating materials, protective coverings, coatings and finishings to all types of mechanical systems)	17.57	5.75

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BRCO0007F 01/01/2002

	Rates	Fringes
ADAMS, ARAPAHOE, BOULDER, DENVER, DOUGLAS, AND JEFFERSON COUNTIES		
BRICKLAYERS	21.27	6.60

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BRCO0007G 05/01/2002

	Rates	Fringes
EL PASO AND PUEBLO COUNTIES		
BRICKLAYERS	21.92	5.95

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\* CARP2834A 05/01/2002

	Rates	Fringes
MILLWRIGHTS	23.09	6.61

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ELEC0012D 06/01/2002

	Rates	Fringes
PUEBLO COUNTY		
ELECTRICIANS:		
Electrical work where the total cost is \$200,000 or less	18.98	7.44
Electrical work where the total cost is over \$200,000	22.74	7.44

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ELEC0068A 06/01/2001

	Rates	Fringes
ADAMS, ARAPAHOE, BOULDER, DENVER, DOUGLAS, JEFFERSON, LARIMER, AND WELD COUNTIES		
ELECTRICIANS	25.76	3%+7.21

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ELEC0111A 09/01/2001		
	Rates	Fringes
LINE CONSTRUCTION:		
Lineman	26.56	19.75%+2.20
Groundman	13.64	19.75%+2.20

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ELEC0113C 06/01/2002		
	Rates	Fringes
EL PASO COUNTY		
ELECTRICIANS	24.10	3%+9.69

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ELEC0969B 06/01/2000		
	Rates	Fringes
MESA COUNTY		
ELECTRICIANS	20.35	4%+5.14

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ENGI0009A 05/01/2002		
	Rates	Fringes
POWER EQUIPMENT OPERATORS:		
Blade:		
Rough	19.92	5.47
Finish	20.22	5.47
Bulldozer	19.92	5.47
Cranes:		
50 tons and under	20.07	5.47
51 to 90 tons	20.22	5.47
91 to 140 tons	20.37	5.47
141 tons and over	21.13	5.47
Forklift	19.57	5.47
Mechanic	20.07	5.47
Oiler	19.22	5.47
Roller:		
Self-propelled, rubber tires under 5 tons	19.57	5.47
Self-propelled, all types over 5 tons	19.92	5.47
Scraper:		
Single bowl under 40 cubic yards	20.07	5.47
Single bowl including pups 40 cubic yards and over and tandem bowls	20.22	5.47
Trackhoe	20.07	5.47

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IRON0024F 11/01/2001		
	Rates	Fringes
IRONWORKERS:		
Structural	21.00	7.36

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LABO0086A 05/01/2002

	Rates	Fringes
LABORERS:		
Pipelayer	15.69	3.95

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PLUM0003E 07/01/2002

	Rates	Fringes
ADAMS, ARAPAHOE, BOULDER, DENVER, DOUGLAS (Northern half), JEFFERSON, LARIMER AND WELD COUNTIES		
PLUMBERS	26.52	6.64

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PLUM0020B 07/01/2001

	Rates	Fringes
PUEBLO COUNTY		
PLUMBERS & PIPEFITTERS:		
Free Zone - 0 to 40 miles	19.85	6.17

Zone 1 - 40 miles and over: \$19.85 per hour + \$32.00 per day per diem will be paid on projects over 40 miles (Zone 1) measured in practical driving miles by the shortest route, beginning at 5th and Main Streets in Pueblo, Colorado, when the employee stays overnight or drives their own vehicle.

Hazardous pay: Add \$2.20 per hour to base rate.  
Hazardous pay applies to projects at chemical plants, steel mills, cement plants, power generator plants, process piping at manufacturing plants, food processing plants, and all projects which may present a health hazard or serious personal injury.

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PLUM0058B 07/01/2002

	Rates	Fringes
EL PASO AND DOUGLAS (Southern half) COUNTIES		
PLUMBERS & PIPEFITTERS	24.95	7.40

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PLUM0145B 05/01/2002

	Rates	Fringes
MESA COUNTY		
PLUMBERS & PIPEFITTERS	22.28	5.60

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PLUM0208J 07/01/2002

	Rates	Fringes
ADAMS, ARAPAHOE, BOULDER, DENVER, DOUGLAS (Northern half), LARIMER AND WELD COUNTIES		

PIPEFITTERS	26.62	6.54
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SHEE0009B 07/01/2002		
	Rates	Fringes
SHEET METAL WORKERS	27.27	8.97
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SUC01033A 12/20/2001		
	Rates	Fringes
BOILERMAKERS	17.60	
CEMENT MASONS/CONCRETE FINISHERS	17.31	2.85
CARPENTERS:		
Form Building and Setting	16.97	2.74
All Other Work	15.14	3.37
IRONWORKERS, Reinforcing	18.83	3.90
LABORERS:		
Common	11.22	2.92
Landscape	12.56	3.21
Flagger	8.91	3.80
PAINTERS:		
Brush, Roller & Spray	15.81	3.26
POWER EQUIPMENT OPERATORS:		
Backhoe	16.36	2.48
Front End Loader	17.24	3.23
Skid Loader	15.37	4.41
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TEAM0435A 05/01/2000		
	Rates	Fringes
TRUCK DRIVERS:		
Pickup	14.21	5.27
Tandem/Semi and Water	14.93	5.27
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WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29 CFR 5.5(a)(1)(ii)).

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In the listing above, the "SU" designation means that rates

listed under that identifier do not reflect collectively bargained wage and fringe benefit rates. Other designations indicate unions whose rates have been determined to be prevailing.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- \* an existing published wage determination
- \* a survey underlying a wage determination
- \* a Wage and Hour Division letter setting forth a position on a wage determination matter
- \* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U. S. Department of Labor  
200 Constitution Avenue, N. W.  
Washington, D. C. 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N. W.  
Washington, D. C. 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review

Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U. S. Department of Labor  
200 Constitution Avenue, N. W.  
Washington, D. C. 20210

4.) All decisions by the Administrative Review Board are final.

END OF GENERAL DECISION